

MCA FORUM TOOL – Frequently Asked Questions

Forum Policies – Select Forums and then click on the Forum Policy on the top right of the form. The MCA Forum is a platform for non-partisan discussions of issues and policies that affect the interests, priorities and concerns of its Membership and other residents. MCA prohibits politicking or advocacy for or against a candidate or party, prohibits advertising or reviews of businesses and requires all posters to refrain from using offensive language. Please notify Linda Walsh (lawmclean@aol.com) if you find any posting offensive.

How Often Will I receive email messages from the HOA/CA Leaders Forum?

- The Forum is set up to send out one daily digest of posts.

Can I control Forum communications?

- Yes. You have several options. You can select to receive emails immediately upon posting, receive the daily digest or participate using online access via the MCA website.
- To manage your Forum preferences:
 - Log onto the MCA website.
 - Click on the down arrow to the right of your name.
 - Select Profile.
 - Under Forums click on General Preferences, Forum Memberships and Thread Subscriptions and select appropriate options.
 - The User Manual (option under Profile) has detailed instructions on how to use Forums (starts at page 124). Need additional help? Contact Linda Walsh (lawmclean@aol.com).

Can I opt out of a Forum or a Discussion Thread?

- Yes. To opt out of a forum go to Profile. Scroll down and click on Forum Memberships, find Membership Committee>HOA/CA Leader Forum. On the right-hand side, you change your preferences by clicking on the Pencil or you can opt out by clicking on the red circle.
- A Thread is a discussion of a specific topic within a Forum. An example would be a thread relating to traffic on route 7 near Wolf Trap. If you are not interested in that particular “Thread” you can unsubscribe by going to Profile, Forum, Thread Subscriptions and click on the red circle to opt out.

How do I start/participate in a discussion (Thread)?

- Click on the HOA/CA Leadership Forum. On the left hand side, hit Start New Topic. A screen will pop up that looks like an email format. Complete the form and then hit post message.
- You can reply to the post via email to the forum or to the poster.